



LIBER 2025: Poster Guidelines

VENUE AND REGISTRATION

Posters will be displayed in the hallway of the [Anthropole Building](#) (ANT) of the University of Lausanne (UNIL), the conference venue.

All delegates will have access to the poster displays throughout the Conference.

We ask that all those displaying posters register between 08:00–09:00 on Wednesday 2 July and have posters mounted in their allotted space prior to the Poster Session at 13:45. At the registration desk, please make it known that you are a poster presenter, and you will be told where your poster should be displayed.

POSTER EXHIBITION - DATES & TIME

The poster exhibition area will be open to delegates at the below times:

Wednesday 2 July	10:45–18:00
Thursday 4 July	08:00–18:00
Friday 5 July	08:00–14:30

The posters will be presented during the [Poster Session](#) taking place on 2 July from 13:45 to 14:30, in the plenary [room 1031](#), of the Anthropole building (ANT).

POSTER FORMAT

The poster should be [portrait A0 size](#) and professionally printed. All expenses for design and printing are the responsibility of the author(s).

Posters should not be mounted on a rigid backing as they will be displayed on wooden poster boards. You can attach your poster using thumbtacks, which will be available at your assigned poster board.

Should you wish the Local Host team in Lausanne to print the poster for you, through the registration platform, it is possible to choose the option for “Poster Printing”. The service is inclusive of colour printing of an A0 size (portrait orientation) poster on high-





LIBER 2025 LAUSANNE 2-4 JULY

grade paper and delivery to the conference venue. You will be able to pick up your poster at the registration desk on-site.

POSTER TIPS

The following guidelines may be helpful when you are preparing your poster and presentation:

- Full use of colour, bold and larger typefaces is encouraged, and all sections of the poster should be clearly legible from 2 metres. Text size needs to be large enough to be read easily from about 1 metre away.
- Include on your poster:
 - poster title
 - presenter(s) name(s), organisation and a contact email address
 - a brief summary of the project/research (1-2 sentences)
 - sub-headings and graphics to separate the main text into easily digested blocks. This might include why you undertook this work, what you did, the outcome/findings, next steps, lessons learned etc.
- The use of illustrative material, photographs etc. is recommended. Remember that the visual impact of your poster is important.
- The design should give quick impact and attract immediate interest. Simplicity is the key. It does not need to include lots of details - just the main points. Use bullets, short sentences, and small blocks of text. Use graphics and images that support the text to demonstrate your findings, break up the text and make it attractive to read.
- Your broad outline should include what the theme is, a description of methods used during the project, a presentation of results and a summary of the work.
- Possible to include a QR code on the poster that attendees can scan to find out more information (link to a project website, for example).
- Before printing, do not forget to proofread the poster yourself, and ask someone else to do the same, checking also for clarity.

SENDING POSTERS PRIOR TO THE CONFERENCE

If you wish to send the poster to us in advance by mail, we recommend you do so by Monday 23 June, at the latest. Please ensure it is securely packaged in a standard poster tube and send it to:





LIBER 2025 LAUSANNE 2-4 JULY

Bibliothèque cantonale et universitaire – Lausanne
LIBER 2025 – Posters – Sophie Reymond
Bâtiment Unithèque
CH – 1015 Lausanne

Please make sure to indicate clearly your name, LIBER 2025, and Poster number (e.g., “Poster 1”). See here posters webpage >>

<https://liberconference.eu/programme/posters/>

Posters sent in advance will be available at the registration desk and should be mounted by the authors.

DIGITAL VERSION (PDF)

The final version of the printed poster should be submitted as a PDF file for publishing online via the LIBER Conference website.

Please email the file with the subject heading:

“Poster: Presenter’s Name” to liber2025@libereurope.org by Friday 6 June, at the latest.

Use the following convention when naming your PDF file:

Poster_FirstnameSurname_LIBER_2025 using the presenter’s name

For example: Poster_RupertGatti_LIBER_2025.pdf

ZENODO

LIBER would like your permission to add your poster to the [Zenodo LIBER 2025 community](#). Please complete [this form](#) to confirm that (a) you agree to this and (b) your poster does not contain any copyright images.

POSTER PRESENTATION

The poster presentation will take place during the Poster Session from 13:45-14:30 on Wednesday 2 July in the plenary room 1031 of the Anthropole building (ANT). This will be followed by a more interactive session during the Poster & Coffee Break at 15:30-16:00 on Wednesday 2 July in the hallway of the building.





LIBER 2025
LAUSANNE
2-4 JULY

1. Plenary Introduction

The session moderator will welcome participants and presenters, explain the session format and the poster competition, and then introduce all the presenters.

Each presenter will have 1 minute to give a brief teaser of their poster – mentioning the title, co-authors, and a short outline of the theme – to spark the audience’s interest. A PPT slide showing the poster title and authors will be displayed during each teaser.

After all the posters have been introduced, the moderator will remind participants that detailed information about the posters and presenters is available in the LIBER 2025 printed programme and thank the presenters. Moreover, the moderator invites participants to attend the Posters & Coffee Break later and encourages them to vote for the Best Poster Award.

2. Engagement with the Audience

The second and more interactive part of the poster presentation will take place during the coffee break from 15:30 to 16:00 in the Anthropole building (ANT) halls.

During this session, participants will have the opportunity to browse the posters and engage with presenters whose work piqued their interest. Poster presenters should remain next to their posters during this time to answer questions and engage with participants.

It is up to presenters to decide how to present their poster: you can prepare a pitch, encourage discussion, answer questions, and/or engage the audience in other creative ways.

Some attendees may spend more time at one poster, while others may prefer to browse, and they are very welcome to do so: it will fit the session’s relaxed and informal spirit. Poster presenters are therefore *not* expected to wait for all interested to arrive before starting their presentation. You are also not expected to nudge the audience to move to other posters, although of course you are welcome to encourage participants to have a look at the other posters as well.

The organising committee may choose to remind the participants to move and mingle, if necessary.





3. Extended Engagement

Please note that the Poster Session and the Poster & Coffee Break are not the only opportunities to present your work. Posters will remain on display for the entire duration of the conference, and presenters are encouraged to engage with participants during coffee or lunch breaks (for instance) to further discuss their work.

During the Posters & Coffee Break, there will be a high table near the poster exhibition area with a ballot box for voting the Best Poster Award. After that break, the ballot box will be at the LIBER desk.

BEST POSTER AWARD

LIBER 2025 delegates are invited to vote for the poster they like best. All delegates will receive a voting slip where they can write down the number corresponding with their favourite poster, and they can cast their vote in the ballot box at the LIBER desk.

Best poster voting opens at 14:30 on Wednesday, 2 July and closes at 13:30 on Thursday, 3 July. The winner will be announced during the plenary Awards session on Thursday (14:45-15:30), in which all poster presenters are encouraged to attend. Please join us!

